

Research Abroad Scholarships Application Form

Closing Date: 31 July 2011

**Please return completed form to: Adelaide Graduate Centre
Level 6, 115 Grenfell Street
University of Adelaide SA 5005**

1. Personal Details

Name:

School/ Discipline: Empl ID:

Mailing Address:

.....

Contact Phone:

2. Research Details

Current Degree: Date Commenced:

Structured Program Complete: Yes No If no, date when completion expected:

Field of Intended Research overseas:

.....
.....

3. Study Plans

Overseas Institution/location at which study or research will be undertaken:

.....
.....

Date of departure: Date of Return:

4. Referees

This application is to be supported by a statement from your supervisor outlining the necessity of the travel to your research at this time. This statement must be endorsed by the Head of Department. A copy of this statement must be attached to your application.

Principal Supervisor's Name:

5. Financial Position

Other awards or travel grants **held** for this trip (inc postgraduate scholarships): Value \$:
.....
.....
.....

Other awards or travel grants **applied for**: Value:
(Please ensure you advise the Graduate Centre of the outcome of any other application made as soon as possible)
.....
.....
.....

Estimated **total** cost of trip: \$AUD.....

6. Checklist (Please ensure the following attachments are included with your application)

- A detailed summary of the proposed overseas research program (max ½ page). Please **do not** use technical language.
- The reasons why the overseas travel is essential at this time (max ½ page).
- Travel itinerary (ie time-line of where and how the time will be spent)
- Breakdown of costs whilst overseas (ie travel, accommodation etc)
- Confirmation from the overseas research institution.
- Statement from Principal Supervisor outlining the necessity of the travel at this time
- School/ Discipline contribution section completed and signed by Head of School/ Discipline
- Where applicable, a statement outlining the your financial circumstances (part-time students)

7. Declaration

I confirm that the information given above is true and correct. I have read the rules for the Research Abroad Scholarships and I undertake to return to the University of Adelaide upon completion of the period of overseas study.

Signature: Date:.....

8. Study Leave

Prior to your travel you must have approved Study Leave. Application for Study Leave can be downloaded from the Graduate Centre website at <http://www.adelaide.edu.au/graduatecentre/forms/>

9. To be completed by Head of School/ Discipline

Payment of the departmental contribution to the student is the responsibility of the School/ Discipline

Amount to be contributed by School/Department (minimum \$500): \$.....

Application approved – Signature: Date:

Name (printed)