RB OFFICE USE ONLY	
RM No.:	
Funding Category	

GRANT APPLICATION COVER SHEET

RESEARCH BRANCH

THE UNIVERSITY OF ADELAIDE AUSTRALIA

This Coversheet must be fully-completed and signed by the **first-named applicant** and the **Head of School** (or delegate). One copy of this form is be submitted to the Research Branch with the research grant application. If you are using this form electronically use the tabs to guide you to each new field and use your space bar to X the boxes.

1ST-NAMED CHIEF INVESTIGATOR DETAILS

Family Name:	**Given Names:**	**Title:**
School:	**Faculty/Division:**	
Telephone Contact Number:	**Email Address:**	

RESEARCH PROJECT APPLICATION DETAILS

APPLICATION TYPE Please check all relevant boxes:

☐ **Project** ☐ **Fellowship#(see certifications)** ☐ **Travel** ☐ **Equipment** ☐ **Grant Continuation** ☐ **Other:**

Project Title:

Name of Funding Sponsor:		**Name of Funding Scheme:**	
Project ID:	**Total $ Applied For:** $	**Date of Commencement:**	**Date of Completion:**

Has this grant application been reviewed within your Faculty? ☐ **YES** ☐ **NO** **Faculty reviewer's name:**

RESEARCH ETHICS, COMPLIANCE AND SAFETY APPROVALS

Will this Research Project require any research ethics, compliance or safety approvals ☐ **YES** ☐ **NO**

It is the responsibility of the 1st-named Chief Investigator to arrange all relevant research ethics, compliance and safety approvals or licences. You are strongly advised to read the information about the University's requirements available at www.adelaide.edu.au/ethics and www.adelaide.edu.au/hr/ohs

COMMERCIALISATION & INTELLECTUAL PROPERTY

Is there the possibility that commercialisation issues will come out of this research? ☐ **YES** ☐ **NO**

For Intellectual Property or confidential material matters please refer to the Adelaide Research and Innovation website at www.adelaide.edu.au/aripl/ and/or contact an ARI Commercial Development Manager on +61 8 8303 5020.

NATIONAL RESEARCH PRIORITIES

Please indicate by checking the most appropriate boxes (if any) which priority areas are applicable to this project.
Further information/details of the priority goals can be found at www.dest.gov.au/priorities

☐ **1. An environmentally sustainable Australia**

☐ **2. Promoting & maintaining good health**

☐ **3. Frontier technologies for building & transforming Australian Industries**

☐ **4. Safeguarding Australia**

CERTIFICATIONS

CHIEF INVESTIGATOR CERTIFICATION — I certify, on behalf of all investigators named on the application, that:

- All the details on the application form are true and complete, and the application complies with the funding body's guidelines;
- All appropriate research ethics, compliance and safety approvals will be obtained before the proposed research commences;
- I am aware of and will adhere to University policies and the *Australian Code for the Responsible Conduct of Research* (see www.adelaide.edu.au/rb/policies/resprac.html) in relation to this project;
- To the best of my knowledge there are no conflicts of interest in relation to the investigators and/or collaborating parties on this application; and
- #In relation to an application for a Category 1 Research Fellowship*, I certify that the Fellow's level of appointment has been discussed with and agreed by the Head of School. Fellowship details are provided below:

Fellow Name:	**Yearly Sponsor Fellowship Salary:**	**Agreed Level of Appointment:** (e.g. Level B3)
	$	

NAME OF CHIEF INVESTIGATOR:	**SIGNED:**	**DATED:**

HEAD OF SCHOOL CERTIFICATION — I certify that:

- The project is viable in terms of existing workloads, the School's resources and the funds requested;
- The School will contribute the financial and in-kind resources to the project as detailed in the proposal, unless otherwise specified;
- The project will not be permitted to proceed until appropriate research ethics, compliance and safety approvals have been obtained;
- The School will monitor adherence to University policies and the *Australian Code for the Responsible Conduct of Research* in relation to this project; and
- The School will be responsible for managing any salary shortfalls that might occur in relation to staff to be employed from this grant. In the case of a Category 1 Research Fellowship*, this means the School will be responsible for any shortfall resulting from an appointment above the level that is equivalent to the top step of the University salary package closest to the Fellowship package awarded by the sponsor.**

NAME OF HEAD OF SCHOOL:	**SIGNED:**	**DATED:**

* Category 1 Research Fellows are those staff whose salaries are funded by an external grant awarded in their own name and includes: (a) staff awarded ARC, NHMRC and similar named Research Fellowships; and (b) a named Chief Investigator (CI) on NHMRC and other grants where the Chief Investigator (with any other named CIs) takes intellectual responsibility for the project, its conception and any strategic decisions called for in its pursuit and the communication of results, and where the grant is awarded on the basis of the merit of, and provides the salary of, the Chief Investigator(s) concerned.

**The University's "Externally-Funded Research-only Staff Shortfall Contribution Policy" can be found at: http://www.adelaide.edu.au/policies/1723/