

Suggested Template for the ARC Linkage Partner Letter of Support

- ***NB1: No more than two pages.***
- ***NB2: Do not send separately to ARC - must be included with application***
- ***NB3: Suggest that the University Chief Investigator provide a first draft to the Partner***

Date:

Addressed To: Executive Director
Linkage-Projects
Australian Research Council

RE: Proposed ARC Linkage-Project LPxxxxx “Project title”, with first-named Chief Investigator Prof J Whomever, [School of...], the University of Adelaide

1st paragraph

Provide a Brief Profile of Organisation — description of history, core business, funding sources and strategic objectives for future.

2nd/3rd paragraph/s

Provide detail on Partner’s Interest & Involvement in the proposed Research Project, including but not limited to:

- Mention any existing collaboration with UA;
- Detail the Partner personnel (name, position) who will be the principal collaborator on the Project;
- Describe relevance of Project and its expected outcomes to core business and strategic objectives;
- Detail benefits and use of the research to Partner;
- Describe long-term value of collaboration and links with UA;
- For Projects involving ARC funding requests for students and/or post-doctoral researchers, describe the value to Partner of industry-linked training (may include the demand for highly-qualified personnel in this sector, importance of industry-linked training in this sector, and belief of Partner that they will be able to provide a high-quality contribution to this training); &
- Why the Partner organization is prepared to provide the following contributions.

Subsequent paragraphs

Details of the cash **and** calculated in-kind contributions that will be provided for **each year** of the project. This should include:

- The purpose of the contributions (ie to purchase x, y & z, analyses costs, staff time and technical support etc); &
- \$ amounts for both cash and in-kind for each year *and* combined total. These must correspond with those \$ amounts given in the application form.

[A 'Dot Points' format or similar may be useful]

Include a statement along the lines of: *"Although of strategic importance and value to the [Partner organization], the aims of this collaborative research project with the University of Adelaide could not be successfully achieved by [Partner organization] alone from our available funds. We believe our involvement in and contribution to this Linkage-Project with the University of Adelaide, will achieve outcomes of greater immediate and long-term value and benefit than could be achieved in isolation."*

The letter must include the following text (verbatim)

I have read and understood the requirements in the standard Linkage Projects Funding Agreement about Partner Organisation written agreements, including the requirement to enter into arrangements regarding intellectual property

Final Paragraph / closing comments

In closing: Underscore support for project; commend application to ARC, anticipate successful outcome and look forward to collaboration with the University of Adelaide.

Yours faithfully

Original Signature of CEO or Delegated/Authorised Person

Name & Title