

ARC AUSTRALIAN LAUREATE FELLOWSHIPS for Funding in 2012

UNIVERSITY OF ADELAIDE INTERNAL INFORMATION SHEET AND INSTRUCTIONS

Prepared October 2011

This document provides a brief overview of the ARC Australian Laureate Fellowships scheme, and the University of Adelaide's internal process..

KEY DATES:

- **Expression of Interest** submission to Research Branch by: **Friday 5th November 2011**
- **Initial Application** submission to Research Branch by: **Friday 18th November 2011**
- **Full & Final Application** submission to Research Branch by: **Friday, 2nd December 2011**

1. INTRODUCTION

The Australian Laureate Fellowships scheme reflects the Australian Research Council's commitment to support excellence in research by attracting world-class Australian or non-Australian researchers to key positions in Australia.

The objectives of the Australian Laureate Fellowships scheme are to:

- attract and retain outstanding researchers and research leaders of international repute;
- build and strengthen world-class research capability in Australia;
- provide an excellent research training environment and exemplary mentorship to nurture early-career researchers;
- expand Australia's knowledge base by supporting ground-breaking, internationally competitive research;
- forge strong links among researchers, industry and the international research community; and
- support research that will result in economic, environmental, social or cultural benefits for Australia.

Up to 17 Australian Laureate Fellowships may be awarded for funding commencing in 2012 (including 2 additional Fellowships for highly ranked female candidates – 1 for a highly ranked female candidate from the humanities, arts and social science disciplines (Kathleen Fitzpatrick Australian Laureate Fellowship) and 1 for a highly ranked female candidate from the science and technology disciplines (Georgina Sweet Australian Laureate Fellowship).

Preference will be given to researchers who will play a significant, sustained leadership and mentoring role in building Australia's internationally competitive research capacity. Laureate Fellowships do not support work in clinical medical and dental research.

2. SELECTION CRITERIA AND FUNDING

The FL11 **Selection Criteria** are:

- **40%:** Investigator's track record (potential to undertake ground-breaking research, and leadership ability to build world-class research capacity and leave an enduring legacy);
- **30%:** Project/Program of research activity (innovation; approach; significance, national benefit & National Research Priorities; and nature and level of organisational support); &

- **30%:** Mentoring/Capacity Building (potential to build teams, mentor HDR students and early-career postdocs, lead and build scale and focus, and attract further resources to build capacity).

Funding

The ARC will provide a *salary supplement* for an Australian Laureate Fellow of AUD\$105,782 per annum plus 28 per cent on-costs. The Administering Organisation must provide the base salary + on-costs for a Level E professorial appointment (or equivalent).

In addition to the salary supplement and salary-related (on-cost) support, the ARC **may** provide Australian Laureate Fellows with:

- additional funding for up to two postdoctoral research associates and up to two postgraduate researchers (5 years each);
- up to two postgraduate researchers (for 4 years each) and
- project funding of up to \$300,000 per annum (for up to 5 years).

An Australian Laureate Fellow may only receive funding concurrently for a maximum of two Discovery Projects or one Discovery Project where the Australian Laureate Fellow is CI on an ARC Centre. If two Projects are funded concurrently under the Discovery Projects scheme only one can be as sole CI.

The ARC *Funding Rules and Instructions to Applicants* as well as access to the Application Form will be available at the Research Branch web-address: <http://www.adelaide.edu.au/rb/arc> .

3. UNIVERSITY OF ADELAIDE LAUREATE FELLOWSHIP APPLICATION PROCEDURE

The University will only support applications which are clearly aligned with University and Faculty research strategies. The University's Strategic Plan can be accessed at: <http://www.adelaide.edu.au/policies/34/>

Applicants must add to a critical mass of researchers or clearly articulate a plan for creation of such a critical mass based on existing collaborations. Proposed Laureate Fellowships should work to align with an existing / proposed research Institute or Centre in the University– see <http://www.adelaide.edu.au/research>.

Process – Three Steps

There are three steps in the University of Adelaide process for Laureate Fellowship applications

STEP 1 - UA Internal Expression of Interest – due in Research Branch by Friday 5th November 2011

Prospective applicants are required to prepare an *Expression of Interest* (Eoi) for consideration by the DVCR.

The Expression of Interest should be developed by the applicant in conjunction with the Head of School and the Faculty. This is particularly important to determine if the School and Faculty can support the proposed applicant and that the application aligns with the strategic plan of the Faculty and the University.

Expressions of Interest must comprise the following three (3) components:

1. **A Curriculum Vitae** which includes the following information:
 - i. Name and Title of Fellowship applicant
 - ii. Contact details
 - iii. Qualifications (and year of award for each award)
 - iv. Current appointment (Organisation, level and year of appointment)
 - v. Employment history;
 - vi. List of ten most-significant publications (including citation data, ERA journal rank or similar metrics);
 - vii. Summary data of Australian Category 1 grants and International competitive grants since 2005;
 - viii. Summary data of refereed publications since 2005 in the following categories: Books, Book Chapters, Journal Papers, Refereed Conference Papers, Other; and
 - ix. Total higher degree research students (Australian and overseas) supervised, and higher-degree student completion number since 2005.

- 2. A Project Proposal & Capability Statement of 3 - 5 pages** providing detail on the proposed Fellowship project that will underpin the final application, and including:
- i. Project Summary & Significance (~½ page);
 - ii. Project Methodology/Approach (~½ page);
 - iii. The project's contribution to the Faculty, University, State & National Benefit (~½ page);
 - iv. Statement on the applicant's 'Research Impact' including most significant contributions to/highlights in the research field, keynote addresses, awards and prizes etc (~½ page);
 - v. Statement of the applicant's leadership ability and capacity to build, enhance and sustain the impact of Australia's research base/capability, including the development of active national and international collaborative links (~½ page);
- 3. Together with:**
- i. An in-principle indication of the level and source of all pledged/requested non-ARC cash and in-kind support; and
 - ii. Endorsement of the:
 - Head of the proposed host School; &
 - Executive Dean of the host Faculty.NB: email endorsements are acceptable.

STEP 2: Initial Applications – due in Research Branch by Friday 18th November 2011

Those invited to continue the process of developing a full Laureate Fellowship application must submit an initial application to Research Branch **by 18th November** for internal University review. Feedback will be provided as soon as possible after this date.

Where possible, applicants progressing to this stage will be provided with a confidential copy of a past successful application for their information.

The initial application is to consist of the following parts:

1. Fellow's Track Record, including:
 - Biographical Summary (1 page);
 - Statement on Research Leadership (1 page);
 - Statement on your most significant contributions to this research field (2 pages);
 - Significant publications in the last five years;
 - Ten career-best publications (including citation data, impact factors etc);
 - Statement on your leadership ability to build world-class research capacity & leave an enduring legacy (1 page);
 - Statement addressing your potential to undertake ground-breaking research (1 page);
 - Other evidence of impact in the research field (e.g. (1 pages)
2. Draft UA Letter of Support (2 pages); and
3. Project Proposal (max. 10 pages) comprising:
 - Aims and Background
 - Significance & Innovation
 - Approach & Methodology
 - Expected Outcomes and National Benefit

Draft University Letter of Support

The draft application should include a draft letter/statement of support written by the Head of School / Faculty Dean in consultation with the applicant. An electronic copy should also be e-mailed to karen.burke@adelaide.edu.au. Note that in the final application, the final Letter of Support will be signed by the DVC&VP(R) on behalf of the University. The Research Branch will arrange for the final version of the Letter of Support to be prepared, signed by the DVC&VP(R) and inserted in the application in place of the draft.

The draft Letter of Support should include:

- Details of facilities and equipment being made available to enable a high level of support for the conduct of the proposed research to be provided;
- Details of the cash and in-kind support that will be contributed by all parties, including the amounts and the purpose of the contributions, and could include specialised facilities and equipment, and research or support staff;
- Reflect and detail the applicant's ability to meet the objectives and assessment criteria of the Laureate Fellowship scheme.

University Cash and In-Kind Contributions

For a Laureate Fellowship application the University must at a minimum provide a Level E Professorial salary (or equivalent) for the duration of the Fellowship. There are no other *_specific_* requirements, however:

- The Administering Organisation must provide suitable facilities and access to support requirements for the Federation Fellow(s) such as qualified technicians, all library services and any standard equipment necessary for the conduct of the research; and
- The support and facilities must be adequate and appropriate to support the research plan put forward in the Proposal.

Any commitment for central DVCR cash support will be in addition to that provided by the applicant's host School and Faculty. It is imperative that potential applicants, in conjunction with their host Head of School, discuss their application with the relevant Executive Dean as early as possible if they are seeking any cash support from the School or Faculty.

Partner Cash and In-Kind Contributions

Cash and in-kind contributions from Partner organisations can demonstrate wider support for the Fellowship applicant and are encouraged to be included. However, as the University must certify these third-party commitments, written confirmation of support from each contributing partner organisation must be obtained.

STEP 3: Full & Final Applications – due in Research Branch by Friday 2nd December 2011

Applications must be submitted through the ARC's online Research Management System (RMS). Information about, and access to, RMS is available at: http://www.arc.gov.au/applicants/system_default.htm.

The ARC's [Instruction to Applicants](#) is the primary document detailing the submission and formatting requirements of the proposal.

University Final Submission Deadline

A final copy of the RMS-generated pdf (including the draft UA Letter of Support) is to be submitted to the Research Branch **Friday, 2nd December 2011**.

The proposal will not be submitted to the ARC until a completed and signed **Internal Signoff Form** is received. The Internal Signoff Form is attached and is also available from the Research Branch website <http://www.adelaide.edu.au/rb/arc>. The form must include details of:

- Any specific facilities or in-kind support to be made available for the project;
- The amount of any cash support to be provided by the DVCR, Faculty or School;

- Written confirmation of any support from other organisations, industry partners etc and the purposes for which it will be used (e.g. to appoint postdoctoral fellows or support staff, postgraduate scholarships, travel, equipment purchase etc).

The Fellowship applicant is also required to provide their original hand-written signature on the ARC's certification pro-forma (available from: <http://www.adelaide.edu.au/rb/arc>).

Enquiries should be directed to Karen Burke, Manager, Major Programs
Extension 33534 [61 8 8303 3534 from overseas] or by email to karen.burke@adelaide.edu.au